



**Behavioral Health Services Advisory Council
OASAS Project Review Agenda
February 28, 2024**

Provider: The Family Counseling Center of Fulton County, Inc.
TYPE: NEW OASAS Provider- Outpatient Services
Project #: CA #2023.058
Staff: W. Bradford Ellis

**New York State Office of Addiction Services and Supports
Bureau of Certification (OASAS)**

M E M O R A N D U M

TO: Dena Holmes

FROM: W. Bradford Ellis

DATE: 1/18/24

SUBJECT: Application Review
Applicant: The Family Counseling Center of Fulton County, Inc.
Application #: CA #2023.058 / CON # 234073
Purpose: New OASAS Provider (Part 822)
County: Fulton

Project Summary:

Family Counseling Center of Fulton County, Inc. submitted a Certification Application requesting New York State Office of Addiction Services and Supports' (OASAS) approval to become a New OASAS Provider delivering Part 822 Outpatient Services to be located at 11-21 Broadway, Gloversville, New York 12078.

Family Counseling Center of Fulton County, Inc. is proposing to establish Part 822 Outpatient Services within the psychiatric suite of their existing building. These proposed services will include Counseling, Medication Assisted Treatment (MAT) and Support Services. As an existing provider of Mental Health Services, they indicate that they will be able to help those with Co-Occurring Disorders. The applicant has indicated there will also be coordination of care services on site as well.

Need:

According to the applicant the Fulton County Director of Community Services has prioritized the need for expanded Substance Use Disorder Services within the county. The expanded services that have been referenced include MAT, Outpatient Services, Opioid Treatment Programs, and Stabilization Services. The applicant suggested that the addition of their proposed services will assist in meeting the established need of the county. The advent of a previous provider leaving the county, has left this area with inadequate Substance Use Disorder (SUD) services that this provider intends to fulfill.

According to the applicant, they met with The Fulton County Addictions and Mental Health sub-committee of the Community Services Board on April 26, 2023, the Fulton County Community Services Board on May 24, 2023, and the Human Services Committee of the Fulton County Board of Supervisor on May 30, 2023. Each of these meeting discussed the lack of services,

for addiction treatment and hopes that Family Counseling Services can help fill part of this need. The applicant indicated that all three boards were in support of the applicant establishing a Part 822 Outpatient Services.

The Fulton County Community Services' recommendation in support of this application was received on 12/20/23.

OASAS' Upper Hudson Regional Office's recommendation in support of this application was received on 1/3/24.

Character and Competence:

The Family Counseling Center of Fulton County, Inc. was established as a non-Profit corporation in 1973. Since their incorporation the entity has been providing Mental Health Services in Fulton County. They currently are licensed by the Office of Mental Health (OMH) and hold licenses that are in good standing with OMH.

The Family Counseling Center of Fulton County, Inc.'s Board member, Maggie Rowley, has demonstrated to have the substance use disorder experience as required by OASAS.

Overall Financial Condition of the Provider:

The proposed annual budget identifies revenues at \$547,125 and expenses at \$738,871 leaving a total loss of \$191,743. The applicant will receive funding to cover this loss by OASAS and Fulton County. OASAS funding will total; \$100,000 and Fulton County's funding will be \$91,743. These funds will be prorated to the annual budget depending on when the application is approved, and program is operational. This has been verified by OASAS Regional Office and Fulton County Local Government Unit (LGU).

The OASAS Hudson Regional Office did not report concerns after review of the Family Counseling Center of Fulton County, Inc.'s budget.

Adequacy:

Family Counseling Center of Fulton County, Inc purchased the building they are planning to renovate, therefore, there is no lease for this space. The applicant provided a copy of the Deed for the 11-21 Broadway property that lists The Family Counseling Center of Fulton County, Inc. as the owner of this parcel.

OASAS' Upstate Facilities Evaluation and Inspection Unit performed a floor plan review and a State Environmental Quality Review (SEQR) on 10/13/23. They found that the space appears to be adequate for the services to be provided and that there will be no negative impact on the environment relative to the renovation of the building.

Compliance:

The applicant submitted a staffing plan for the proposed Gloversville outpatient location which meets regulatory requirements and includes:

.20 FTE Medical Director
.25 FTE Executive Director
.50 FTE Clinical Director
.50 FTE Psychiatric Nurse Practitioner
1.0 FTE Registered Nurses
1.0 FTE Full-time CASAC
1.5 FTE Counselor QHP Other
.05 FTE CRPA
1.0 FTE Admin front office
.05 FTE Front office Supervisor
.25 FTE Med Billing
.25 FTE Finance Director
.25 FTE Corporate Compliance

Policies and procedures have been reviewed for regulatory compliance and are accepted by OASAS.

Continuity of Care:

The applicant's policies and procedures address continuity of care, including referral as well as procedures for medical and psychiatric emergencies. The applicant as a long time provider of Mental Health Services is setup to treat those that are diagnosed with a dual disorder.

Recommendation:

OASAS recommendation is to approve the request from The Family Counseling Center of Fulton County, Inc. to establish a Part 822 outpatient Services with the following contingencies:

- Verification of the hiring of sufficient staff to meet regulatory requirements.
- OASAS inspection and approval of the completed facility
- Copy of filing receipt from the NYS Department of State indicating that the amended Certificate of Incorporation/Articles of Organization, including the OASAS required language, have been filed.

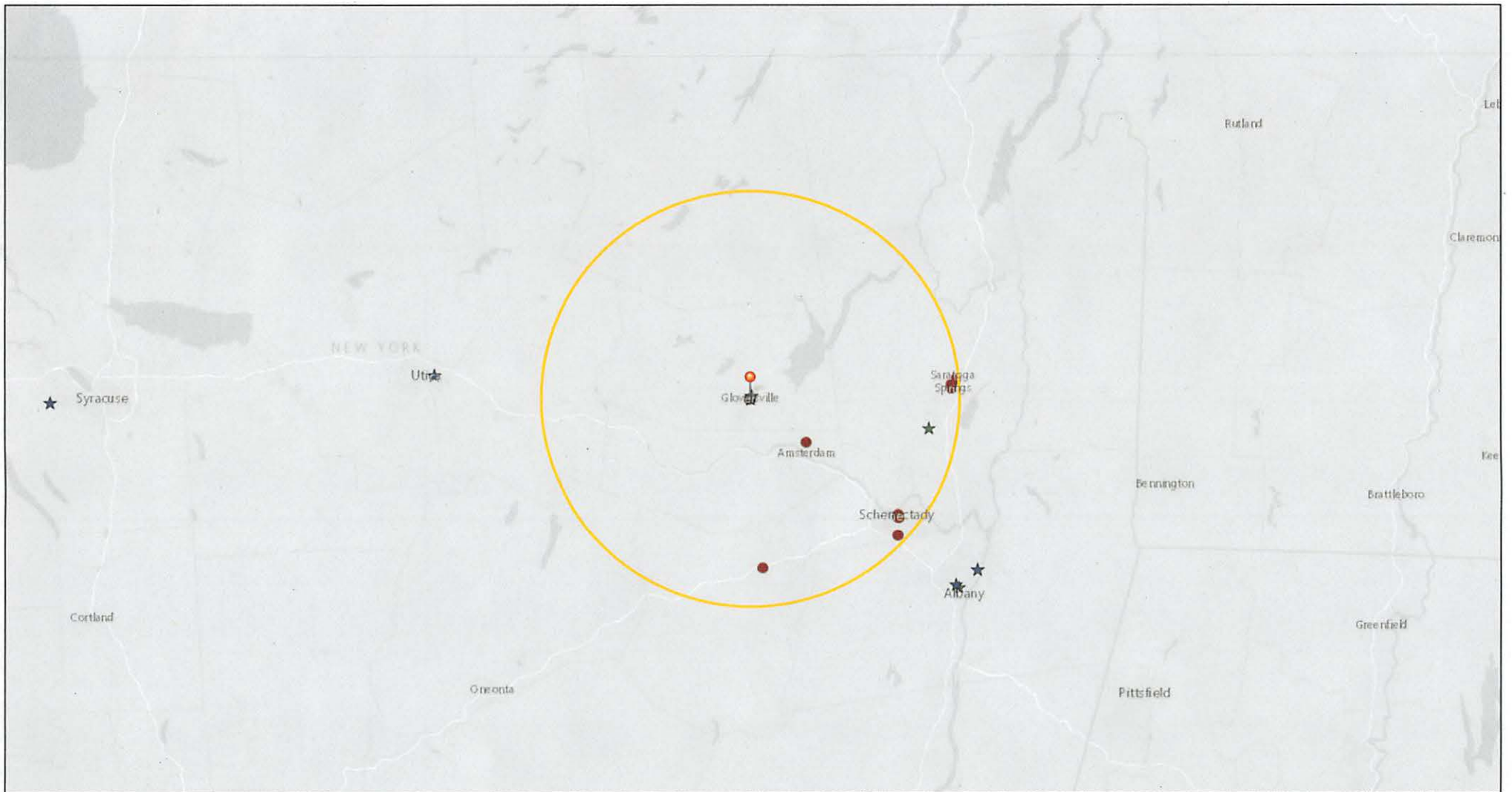
Attachments: LGU recommendation, maps

NEW YORK STATE OFFICE OF ADDICTION SERVICES AND SUPPORTS
LOCAL GOVERNMENTAL UNIT REVIEW REPORT
(Addiction Disorder Services Certification Actions)

Applicant's Legal Name The Family Counseling Center of Fulton County, Inc.	Application No. CA #2023.058 CON #234073
Local Governmental Unit Fulton County	
In conjunction with the certification action(s) submitted by the above applicant, you are requested to review and provide comments on the proposed actions relative to the provision of addiction disorder services in your jurisdiction. Your comments are important in evaluating the merits of the action(s). In completing the responses, use additional sheets as necessary. Your cooperation in providing complete and thorough responses is appreciated as incomplete replies will delay the processing of this application.	
1 Consistency of Program Description and Site Location with Local/OASAS Requirements	In the case of new providers and/or new services, is the program description and site location consistent with local/OASAS requirements: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable Provide explanation below. Site is consistant with OASAS standards.
2 Provider Operational Performance	Is the operational performance of this provider satisfactory? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable . Regardless of the answer, provide a description of the operational performance of the provider below. Family Counseling Center is a long standing Agency who provides a number of services (primarily Mental Health) in the community, well and effectively
3 Adequacy of Financial Plans	Is the financial plan in the proposal adequate and acceptable? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable Provide explanation below. State Aide and Opiod funds have been secured. Where applicable, please note any comments related to Medicaid policy and/or reimbursement practices below.
4 Consistency with Local Plans and Local/Community Needs	Is the action consistent with local plans and/or does it meet community needs? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Provide explanation below. With the premature closure of St Mary Hospital CD clinic closure the County has NO CD Clinic for the residents of Fulton County.
5 Provider Standing in the Community	Is there any known information regarding the provider's standing in the community? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable Regardless of the answer, provide all known information below or on additional sheets attached to this report.

<p>6.</p> <p>Program Location</p>	<p>In answering this question, the following should be taken into consideration:</p> <ul style="list-style-type: none"> (a) the location is suitable for an Addiction Disorder Treatment Program; (b) the accessibility of public transportation and adequate parking; and (c) any other notable observations. <p>Please describe your assessment of the circumstances noted.</p> <hr/> <p>Please check one box.</p> <p><input checked="" type="checkbox"/> LGU has visited the proposed location. Date of Visit: <u>6/1/2023</u></p> <p><input type="checkbox"/> LGU has not visited, but has sufficient personal knowledge to attest to its suitability.</p> <p><input type="checkbox"/> N/A – Please explain, for example, N/A may be appropriate in applications that involve relocation within an existing building. However, factors such as capacity increase, even in an existing building, would not be appropriate for an “N/A” response.</p>			
<p>7.</p> <p>Current Status of Existing Programs</p>	<p>Are you aware of any community issues with other programs operated by this provider, or in the case of relocation, this program's current location? (i.e., any issues around loitering, public safety, etc.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Please describe any issues.</p>			
<p>8.</p> <p>Community Response</p>	<p>Please describe your knowledge of the applicant's outreach to the local community (e.g., Community Service Boards, Community Boards, Planning Boards, Neighborhood Coalitions, other local municipalities). Please summarize your knowledge of community input, including any existing or likely community concerns, as well as any recommendations.</p> <p>Family Counseling is involved in multiple Boards and Committee for Fulton County being one of the few Agencies in the County. There are no concern due to the Financial ability of this Agency, there care and competency of services and professionalism.</p>			
<p>9.</p> <p>Other Comments</p>	<p>Provide additional comments.</p> <p>This process has been reviewed with the DCS multiple times over the past two (2) years and OASAS has failed to move the process along even though services were lost and the same question were asked and answered repeatedly. Micro management by OASAS does not work!</p>			
<p>10.</p> <p>LGU Recommendation</p>	<table border="1" style="width: 100%;"> <tr> <td data-bbox="365 1648 673 1734"> <input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove </td> <td data-bbox="673 1648 1209 1734"> Signature of Authorized LGU Official <i>Ernest Segun, DCS</i> </td> <td data-bbox="1209 1648 1443 1734"> Date 12/20/2023 </td> </tr> </table>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	Signature of Authorized LGU Official <i>Ernest Segun, DCS</i>	Date 12/20/2023
<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove	Signature of Authorized LGU Official <i>Ernest Segun, DCS</i>	Date 12/20/2023		

822s within 40 Miles of Family Counseling Center

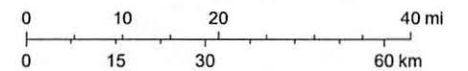


1/23/2024, 10:19:19 AM

AllCert - Cert Applications

- ★ Outpatient
- ★ Residential
- 5. Outpatient: Outpatient Clinic

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