

New York State Office of Mental Health

New York State Incident Management and Reporting System (NIMRS) Application Checklist

Section 1.

(Please check)

Application includes completed:

- Authorization Form (1)
- Confidentiality & Non-Disclosure Agreement (CNDA) (1)
- Computer Application Sharing Agreement (CASA) (1)
- Request for NIMRS Access forms (one for each individual user)
- Each document contains only original signatures, faxed or photocopied signatures will not be accepted.
- Each agency is required to assign at least two staff members to the NIMRS Web security group of Risk Management. Risk Management status allows users the complete range of functions and the ability to email OMH & CQC. Other security groups allow various levels of limited access to NIMRS. Please contact BQI at (518) 474-3619 if you need further clarification.

Please complete this form and return with your application to:

NIMRS UNIT

NYS Office of Mental Health

Bureau of Quality Improvement, 6th Floor

44 Holland Avenue

Albany, NY 12229