The Sidney Albert Training and Research Institute is proud to announce the launch of the new on-line “OMH FOUNDATIONS” training for HCBS waiver providers. This training is comprised of five training modules: 1. Intro to Home and Community-Based Services (HCBS) Waiver; 2. Emotional and Behavioral Issues; 3. Cultural Competence and Diversity; 4. Safety and Mandated Reporting; and 5. Documentation.

Anyone taking the on-line courses should have access to a printer for the certificates at the end of each course.

Be sure you have Adobe Acrobat Reader 9 or higher installed on your computer. If you need a free update, go to [www.adobe.com](http://www.adobe.com)

Do not use a tablet to access these courses. Unfortunately, this will not work.

You may access each of these modules on-line and complete the training as follows:

To gain access to ALL of the new on-line HCBS waiver training courses, follow this link:
<https://parsonscenter.adobeconnect.com/admin/show-event-catalog?folder-id=1547693330>

To complete and receive credit for each course, you must do the following:

Click on “register” and answer the required registration questions.

To register, use a valid e-mail address and create a password.

View and complete the course. Print the certificate of completion.

You must view each course in its entirety and pass the quiz at the end of each training in order to receive credit.

Each training module should take approximately 60 minutes to complete.

If you have trouble with the courses, here are some troubleshooting tips:

1. Double check that you have Adobe Reader 9 or higher installed on your computer. If you need a free update, go to [www.adobe.com](http://www.adobe.com).
2. Check your firewall or security settings to make sure to allow [www.parsonscenter.na5.acrobat.com](http://www.parsonscenter.na5.acrobat.com) as a trusted site.
3. Use the following link to run a diagnostic test for ability to run connect pro: <https://admin.acrobat.com/common/help/en/support/meeting_test.htm>
4. Enable Javascript for your browser. To do so, please follow the instructions below:

Internet Explorer (6.0)

1. Select ‘Tools’ from the top menu
2. Choose ‘Internet Options’
3. Click on the ‘Security’ tab
4. Click on ‘Custom Level’
5. Scroll down until you see the section labeled ‘Scripting’
6. Under ‘Active Scripting’, select ‘Enable’ and click OK

Netscape Navigator (4.8)

1. Select ‘Edit’ from the top menu
2. Choose ‘Preferences’
3. Choose ‘Advanced’
4. Choose ‘Scripts and Plugins’
5. Select the ‘Enable JavaScript’ checkbox and click OK

Mozilla Firefox (1.0)

1. Select ‘Tools’ from the top menu
2. Choose ‘Options’
3. Choose ‘Web Features’ from the left navigation
4. Select the checkbox next to ‘Enable JavaScript’ and click OK

Mozilla Firefox (1.5)

1. Select ‘Tools’ form the top menu
2. Choose ‘Options’
3. Choose ‘Content’ from the top navigation
4. Select the checkbox next to ‘Enable JavaScript’ and click OK

Apple Safari (1.0)

1. Select ‘Safari’ from the top menu
2. Choose ’Preferences’
3. Choose ‘Security’
4. Select the checkbox next to ‘Enable JavaScript’

Google Chrome

1. On the web browser menu click on the "Customize and control Google Chrome" and select "Settings".
2. In the "Settings" section click on the "Show advanced settings..."
3. Under the "Privacy" click on the "Content settings...".
4. When the dialog window opens, look for the "JavaScript" section and select "Allow all sites to run JavaScript (recommended)".
5. Click on the "OK" button to close it.
6. Close the "Settings" tab.
7. Click on the "Reload this page" button of the web browser to refresh the page.

If you continue to experience difficulty, feel free to contact SATRI at (518)426-2660