

## Calendar of Events for PCS 2015

| <b>Date</b>               | <b>Activity</b>                                                                                                                                                                                           |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| April 8 – April 29        | Each facility will complete the “Facility Survey” tab in the web-based Mental Health Provider Directory (MHPD).                                                                                           |
| August 12 – September 16  | Each facility’s Security Manager will grant its staff access to the web-based Patient Characteristics Survey (PCS) using the Security Management System (SMS).                                            |
| Mid September             | Webinar trainings for PCS.                                                                                                                                                                                |
| September 17 – October 13 | A PCS Practice Platform will be available to staff who have been granted access to the PCS by their Security Manager. (Practice data will be deleted prior to the actual PCS start date of October 19th.) |
| October 19 – October 25   | The PCS week (report clients served during this week)                                                                                                                                                     |
| October 19 – November 18  | Each Mental Health provider will report data for the clients it served during the PCS week                                                                                                                |
| November 19 – December 9  | Delinquent providers will be contacted by OMH Central and Field Offices                                                                                                                                   |
| December 9 <sup>th</sup>  | Last day that the PCS application is open for data entry, edit, file upload, data import, lock units or request waivers for programs.                                                                     |
| April 1, 2016             | Final reports are available.                                                                                                                                                                              |