



Spending Guidance:

Adult Behavioral Health (BH) Home and Community Based (HCBS) Providers Receiving or eligible for multiple HIT grants or programs

1. OMH/OASAS supports four (4) grants/programs that Adult BH-HCBS provider agencies may have received or are eligible to receive.
2. Each of these grants/programs have specific guidelines for eligibility and rules regarding the purchase of Health Information Technology (HIT) hardware and software.

Grants/Programs That Can Support HIT:

1. Behavioral Health-Developmental Disabilities (BH-DD) Information Technology (IT) Grant
2. Adult BH-HCBS Start Up Grant
3. Children's Health Information Technology (HIT) Start Up Grant
4. Adult BH-HCBS Behavioral Health Information Technology (BHIT) Program ¹

General Rules:

1. Purchases charged to the above grants or programs must be made according to their rules and requirements.
2. Purchases charged against one grant or program may not be also charged against a different grant or program.
3. Purchases charged against the Children's HIT grant must be used to support agencies serving children. Any HIT purchased under the children's grant may be used by programs serving other populations at this agency as well.

Examples of HIT purchases may include but are not limited to:

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|------------------------|---|-----------------------------|
| - Desktop computers | - Encrypted memory sticks | - Electronic Health Records |
| - Laptops | - Operating Systems software | - Electronic Billing System |
| - Tablets | - Encryption or other security software | |
| - Scanners | | |
| - Networking equipment | | |
| - Servers | | |

***** Adult BHIT program funding will not supplant funding from other HIT grants used to support the purchase of an EHR/EBS solution. For example, if funding from the Children's HIT Start Up Grant or the BH-DD IT grant were used to purchase an EHR or an EBS solution, the Adult BHIT program could only provide funding above and beyond what was charged to the other HIT grants.**



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Please Note:

¹ – Adult BH-HCBS provider agencies eligible to participate in the BHIT program should delay purchase of any Electronic Health Record/Electronic Billing System (EHR/EBS) software until the Adult BHIT program team approves the Adult BH-HCBS EHR/EBS vendors that have incorporated all Adult BHIT technical specifications as well as all other Adult BHIT technical requirements to support Adult BH-HCBS documentation and billing.



Purpose of Each HIT Grant:

Grant/Program	Purpose:	Recipients:	Amount	Eligible Expenses:	Ineligible Expenses:	Dates:
1. BH-DD IT Grant	Provide general HIT development and limited hardware and/or software support.	BH/DD agencies whose services are transitioning from Medicaid Fee-For-Service to a Medicaid Managed Care model. Eligible providers are certified by NYS-OMH, NYS-OASAS, or NYS-OPWDD.	\$10M	Essential HIT support including but not limited to technology education, technology consultant fees, network hardware, network servers, EHR/EBS Approved RFP applications have detailed and budgeted for the type, quantity, and cost of HIT purchases (networking, hardware, EHR/EBS software, etc.)		All purchases must be completed no later than 12/31/16. All documentation must be submitted no later than 1/31/17
2. Adult BH-HCBS Start Up Grant	To provide one time funding to support general Adult BH-HCBS infrastructure (may include limited hardware and/or software support).	Eligible Adult BH-HCBS provider agencies with limited or no Medicaid billing infrastructure who have state designation for direct provision of adult BH Home and Community Based Services.	Approximately \$5M NYC Approximately \$8M ROS	A wide range of initiatives to support Adult BH-HCBS infrastructure including certain HIT purchases.	EHR/EBS solutions	If the grant letter was received/dated 2015, funds must be expended by 6/30/16. If the grant letter was received/dated 2016, funds must be expended by 12/31/16.
3. Children's HIT Start Up grant	Targeted one time funding to help providers with the general start up and HIT costs related to the transition to Medicaid Managed Care.	Select agencies with limited or no Medicaid billing infrastructure who have a license, certification, funding or designation from OMH/OASAS for direct provision of children's services.	Approximately \$5M	HIT expenses related to preparing an agency to provide services within Mainstream Medicaid Managed Care (MMMC).		Funds must be expended by 12/31/16
4. Adult BH-HCBS BHIT Program	EHR/EBS support for Adult BH-HCBS H providers. The Adult BH-HCBS BHIT program will provide technical and financial support to providers as well as working with EHR/EBS vendors	Eligible Adult BH-HCBS providers serving adults. Adult BH-HCBS providers were pre-approved for the BHIT program based on their eligibility to receive an Adult BH-HCBS Start Up Grant.	EHR/EBS support in NYC - Approximately \$7.5M EHR/EBS support in Approximately \$7.5M	Payment of EHR/EBS solutions purchased from qualified IT vendors plus up to two years EHR/EBS license.		7/1/15-6/30/17 in NYC 6/1/16-5/31/18 in ROS



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	to promote Adult BH-HCBS software development and upgrades.					
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Guidance for Recipients of Multiple HIT Grants:

Use Case #1:

Adult BH-HCBS Provider with Children’s Program(s) Receives Four HIT Grants:

- 1. *BH-DD IT Grant*
- 2. *Adult BH-HCBS Start Up Grant*
- 3. *Children’s HIT Start Up Grant*
- 4. *Adult BHIT Program*

Guidance:

- 1. If an agency was awarded the BH-DD IT grant **and**
- 2. If that same agency received Adult BH-HCBS Start Up grant funds and chooses to use those funds for the purchase of computer hardware or other HIT products. **and**
- 3. If that same agency received a Children’s Health Information Technology (HIT) Start Up grant. **and**
- 4. If that same agency is eligible to receive resources from the BHIT program.

- 1. Provider should initially charge all approved HIT costs to the BH-DD IT grant. These funds must be spent no later than December 31, 2016.
- 2. Should the provider continue to have HIT needs (*other than EHR/EBS*), Adult BH-HCBS Start Up grant dollars may be used to support these HIT purchases.
- 3. Should the provider continue to have HIT needs, funding from the Children’s Health Information Technology (HIT) Start Up grant may be used.
- 4. Should the provider need additional funding for an EHR/EBS solution, the Adult BHIT program may provide additional funding to support the purchase of an EHR/EBS solution.



Guidance for Recipients of Multiple HIT Grants:

Use Case #2

<p>Adult BH-HCBS Provider Receives Three HIT Grants:</p> <p><i>1 - BH-DD IT Grant</i> <i>2 - Adult BH-HCBS Start Up Grant</i> <i>3 – Adult BHIT Program</i></p>	<p>Guidance:</p>
<ol style="list-style-type: none">1. If an agency was awarded the BH-DD IT grant. and2. If that same agency received Adult BH-HCBS Start Up grant funds and chooses to use those funds for the purchase of computer hardware or other HIT products. and3. If that same agency is eligible to receive resources from the BHIT program.	<ol style="list-style-type: none">1. Provider should initially charge all approved HIT costs to the BH-DD IT grant. These funds must be spent no later than December 31, 2016.2. Should the provider continue to have HIT needs (<i>other than EHR/EBS</i>), Adult BH-HCBS Start Up grant dollars may be used to support these HIT purchases.3. Should the provider need additional funding to support the purchase of an EHR/EBS solution, the Adult BHIT program may provide additional funding to support the purchase of an EHR/EBS solution.



Guidance for Recipients of Multiple HIT Grants:

Use Case #3

<p>Adult BH-HCBS Provider with Children's Program(s) Receives Three HIT Grants:</p> <p><i>1 - BH-DD IT</i> <i>2 - Children's HIT Start Up Grant</i> <i>3 - Adult BHIT Program</i></p>	<p>Guidance:</p>
<ol style="list-style-type: none">1. If an agency was awarded the BH-DD IT grant. and2. If that same agency received Children's HIT Start Up grant. and3. If that same agency is eligible to receive resources from the Adult BHIT program.<ol style="list-style-type: none">a. Adult BH-HCBS provider may be eligible to receive funding from the Adult BHIT program as long as provider has met eligibility requirements for the Adult BH-HCBS Start Up grant	<ol style="list-style-type: none">1. Provider should initially charge all approved HIT costs to the BH-DD IT grant. These funds must be spent no later than December 31, 2016.2. The provider should then charge additional HIT purchases to the children's HIT Start Up grant.3. Should the provider need additional funding to support the purchase of an EHR/EBS solution, the Adult BHIT program may provide funding to support the purchase of an EHR/EBS solution.



Guidance for Recipients of Multiple HIT Grants:

Use Case #4

<p>Adult BH-HCBS Provider <i>with Children's Program(s)</i> Receives Three HIT Grants:</p> <p><i>1 - Adult BH-HCBS Start Up Grant</i> <i>2 - Children's HIT Start Up Grant</i> <i>3 - Adult BHIT Program</i></p>	<p>Guidance:</p>
<ol style="list-style-type: none">1. If an agency received Adult BH-HCBS Start Up grant funds and chooses to use those funds for the purchase of computer hardware or other HIT products. and2. If that same agency received a Children's Health Information Technology (HIT) Start Up grant. and3. If that same agency is eligible to receive resources from the Adult BHIT program.	<ol style="list-style-type: none">1. Should the provider have HIT needs, (<i>other than EHR/EBS</i>) Adult BH-HCBS Start Up grant dollars may be used to support these HIT purchases.2. Should the provider need to purchase eligible HIT items, funding from the Children's Health Information Technology (HIT) Start Up grant may be used.3. Should the provider need additional funding to support the purchase of an EHR/EBS solution, the Adult BHIT program may provide additional funding to support the purchase of an EHR/EBS solution.



Guidance for Recipients of Multiple HIT Grants:

Use Case #5

<p>Adult BH Provider (possibly HCBS) with Children’s Program(s) Receives Two HIT Grants:</p> <p><i>1 - BH-DD IT Grant</i> <i>2 - Children’s HIT Start Up Grant</i></p>	<p>Guidance:</p>
<ol style="list-style-type: none">1. If an agency was awarded the BH-DD IT grant. and2. If that same agency received a Children’s Health Information Technology (HIT) Start Up grant.	<ol style="list-style-type: none">1. Provider should initially charge all approved HIT costs to the BH-DD IT grant. These funds must be spent no later than December 31, 2016.2. Should the provider need to purchase an EHR/EBS solution (or other eligible HIT purchases), funding from the Children’s Health Information Technology (HIT) Start Up grant may be used.



Guidance for Recipients of Multiple HIT Grants:

Use Case #6

<p>Adult BH-HCBS Provider <i>with Children's Program(s)</i> Receives Two HIT Grants:</p> <p>1 - Children's HIT Start Up Grant 2 – Adult BHIT Program</p>	<p>Guidance:</p>
<p>1. If an agency received a Children's Health Information Technology (HIT) Start Up grant. and</p> <p>2. If that same agency is eligible to receive resources from the Adult BHIT program.</p> <p><i>Adult BH-HCBS provider may be eligible to receive funding from the Adult BHIT program as long as they have met eligibility requirements for the Adult BH-HCBS Start Up grant.</i></p>	<p>1. Should the provider need to purchase eligible HIT items, funding from the Children's Health Information Technology (HIT) Start Up grant may be used.</p> <p>2. Should the provider need additional funding to support the purchase of an EHR/EBS solution, the Adult BHIT program may provide additional funding to support the purchase of an EHR/EBS solution.</p>



Guidance for Recipients of Multiple HIT Grants:

Use Case #7

<p>Adult BH-HCBS Provider Receives Two HIT Grants:</p> <p><i>1 - BH-DD IT Grant</i> <i>2 – Adult BHIT Program</i></p>	<p>Guidance:</p>
<ol style="list-style-type: none">1. If an agency was awarded the BH-DD IT grant. and2. If that same agency is eligible to receive resources from the Adult BHIT program.	<ol style="list-style-type: none">1. Provider should initially charge all approved HIT costs to the BH-DD IT grant. These funds must be spent no later than December 31, 2016.2. Should the provider need funding to support the purchase of an EHR/EBS solution, the Adult BHIT program may provide funding to support the purchase of an EHR/EBS solution.



Guidance for Recipients of Multiple HIT Grants:

Use Case #8

<p>Adult BH-HCBS Provider Receives Two HIT Grants:</p> <p><i>1 - Adult BH-HCBS Start Up Grant</i> <i>2 – Adult BHIT Program</i></p>	<p>Guidance:</p>
<ol style="list-style-type: none">1. If an agency was received Adult BH-HCBS Start Up grant funds and chooses to use those funds for the purchase of computer hardware or other HIT products. and2. If that same agency is eligible to receive resources from the Adult BHIT program.	<ol style="list-style-type: none">1. Provider can charge all initial eligible HIT costs (<i>other than EHR/EBS</i>) to the Adult BH-HCBS Start Up grant.2. Should the provider need additional funding to support the purchase of an EHR/EBS solution, the Adult BHIT program may provide funding to support the purchase of an EHR/EBS solution.