NIMRS
NEWSLETTER

UPCOMING NIMRS TRAININGS

Click on the links below to register for our ongoing trainings

NIMRS 101

Thursday, April 25, 2024, 2 PM

Wednesday, May 22, 2024, 11 AM

NIMRS Reports for the Busy Risk Manager

Tuesday, May 14, 2024 | 1 PM

Friday, June 7, 2024 | 11 AM

NIMRS Tech Support:
Users may contact the NIMRS Team directly for technical assistance at **NIMRSHelp@omh.ny.gov**

Login Issues:
For all NIMRS login and RSA Token assistance contact the helpdesk.

NYS Employees
FixIT@its.ny.gov or (844) 891-1786

Non-State Employees
Healthhelp@its.ny.gov or (800) 435-7697 (Option 2)

For more information check out the **NIMRS Learning Center**

COMMUNITY BULLETIN

Welcome to Springtime, NIMRS Community!

Upcoming Trainings

Incident Investigation Training

We are offering a **2-day intensive in-person training** on best practices to conduct an investigation into incidents involving service recipients. The training is designed exclusively for staff of OMH operated or licensed facilities that conduct investigations or directly supervise those conducting investigations. **Click here to register** for one of the below sessions:

Training/Region	Date & Time	Training Location
Central NY Region	4/16/24 & 4/17/24 9:30am-4pm, both days	Mohawk Valley Psychiatric Center 1400 Noyes St., Utica, NY 13502
Western NY Region	5/7/24 & 5/8/24 9:30am-4pm, both days	Elmira Psychiatric Center 100 Washington St., Elmira, NY 14901
Hudson River Region	5/21/24 & 5/22/24 9:30am-4pm, both days	Four Winds Hospital- Katonah 800 Cross River Rd., Katonah, NY 10536
NYC Region #1	6/4/24 & 6/5/24 9:30am-4pm, both days	NYC Field Office 330 5th Ave - 9th Floor, NY, NY 10001
Long Island Region	6/4/24 & 6/5/24 9:30am-4pm, both days	Pilgrim Psychiatric Center 998 Crooked Hill Rd., Brentwood, NY 11717
NYC Region #2	6/12/24 & 6/13/24 9:30am-4pm, both days	NYC Field Office 330th Ave - 9th Floor, NY, NY 10001

OMH Part 524 Regulations and Incident Reporting Online Training

A review of NYS Office of Mental Health (OMH) Part 524 regulations for incident management and the incident reporting process required for the Justice Center and OMH. This training is intended for Quality Assurance or Risk Management staff to learn about OMH regulations and reporting expectations.

Registration is limited to 75 attendees for each webinar and the same material will be covered in each session. Below are the dates and registration links:

- **Tuesday, April 9, 2024, 10AM - 12PM**
- **Wednesday, April 24, 2024, 10AM - 12PM**
- **Wednesday, May 15, 2024, 1PM - 3PM**

Noteworthy

24/7 Incident Safety Check Contact

- OMH requires that each facility have at least one MHPD contact flagged as a 24/7 Incident Safety Check Contact. This contact must have both a daytime phone and off hours phone numbers listed. Contacts should be reviewed regularly and updated as needed. Instructions for how to update your 24/7 Incident Safety Check Contact(s) can be found **here**.

Special Investigation for a missing patient of an RTF

Q&A: Do I need to complete a Special Investigation for a missing patient of an RTF? Yes

- §524.14 Special Investigations (a) For the following types of incidents, if the Justice Center is not conducting an investigation, the mental health provider shall ensure that a special investigation is completed. (1) Inpatient homicides; (2) Inpatient suicides; (3) All inpatient deaths except natural deaths; (4) Homicide and suicide attempts by inpatients; (5) Allegations of abuse; (6) Inpatient assaults resulting in serious injury to any person, including sexual assaults; (7) Missing patients of inpatient programs; (8) Wrongful conduct. (b) Special investigation reports shall be conducted in a manner consistent with Section 524.9 of this Part and shall be submitted to the Office in a form and format designated by the Office.

Updated Guidance Documents

Check out the updated guidance documents for processing Significant Incidents & Corrective Action Plans. These are also posted on the **NIMRS Learning Center**.

- **Abuse/Neglect Corrective Action Plan (CAPs) Guide**
- **Significant Incident Types and Reportability Guide**

QUICK TIPS & TRICKS

Want a fast way to check if programs are meeting incident reporting milestone deadlines?

- Check out the Stopwatch Report! It tracks how long it takes programs to hit incident reporting milestones. It's a quick way to see if deadlines were met on time.