

Save The Date
NYS Office of Mental Health
Bureau of Quality Improvement

**Corrective Action Plan (CAPS) Training
&
Review of OMH Part 524**

In response to changes in the incident management process for OMH licensed providers, the Division of Quality Management will be offering a training that will cover OMH and the NYS Justice Centers expectations for Corrective Action Plans (CAPS) and an overview of recent changes to OMH Part 524 Incident Management Programs regulations. The training is a ½ day workshop (9 a.m.-12 p.m.).

The CAPS component of the training will cover:

1. When a CAP is required;
2. What information is necessary for a CAP; and
3. How to submit a CAP for OMH and NYS Justice Center review.

The OMH Part 524 Regulations component of the training will cover:

1. Changes to OMH Part 524 that have occurred since the inception of the NYS Justice Center in June 2013;
2. Clarification regarding incident types and definitions; and
3. The differences between OMH and Justice Center reportable incidents and how to report these incidents.

This training will take place in the following locations on the following dates:

**9/9/14 – Buffalo – Buffalo Psychiatric Center
9/10/14 – Syracuse– Hutchings Psychiatric Center
9/18/14 – Long Island – Pilgrim Psychiatric Center
9/16/14 – Albany– Capital District Psychiatric Center
9/23/14 – New York City – NYC HHC Metropolitan**

Please register at least 5 business days prior to the respective training date.

Please respond to Ayla Bass at Ayla.Bass@omh.ny.gov to register your participation. If you have any questions, contact the Bureau of Quality Improvement at 518-474-2993.

There is no charge for attending. Please bring your own beverages and snacks. Lunch options and directions to area restaurants will be provided.