

**Appendix E
Reference Form**

Complete the following table and attach a copy to each proposal.

Request for Proposal (RFP) Applicant Agency:

Current Contracts:

Government Agency	Contract Program	Contract Amount	Contact Person for Contract	Contract Phone

On behalf of _____, I, _____ am requesting that

Act as a reference and provide any and all information requested, required or which Your Company, in its sole discretion and judgment, deems appropriate to disclose (including subjective comments, evaluations or assessments) regarding Our Company in connection with [describe contract], including but not limited to Our Company's performance of its obligations there under.

Our Company agrees to release and hold harmless Your Company and Your Company's successors, employees, officers, directors and agents from and for any and all claims, liabilities, damages and/or causes of action that may arise or result from the release and/or use of such information.

Signature of Applicant

Title: _____ Date: _____